

WILLIAMSVILLE PUBLIC LIBRARY AND MUSEUM
Board of Trustees' Regular Board Meeting
Tuesday, September 10, 2024
6:00 P.M. at the Williamsville Public Library and Museum

Minutes

Roll Call

With a quorum present, the regular meeting of the Williamsville Public Library and Museum Board of Trustees, held on Tuesday, August 13, was called to order by Kim Knox, President of the Board of Trustees, at 6:11 P.M.

Members Present:

Kim Knox, president; Alice Lasswell, vice president; Jen Heintzman, trustee; Patsy Cowser, trustee; Kaylee Mitts, secretary

Absent: Ryan Roberts, treasurer; Judy Krell, trustee

Employees Present:

Natalie Albers, Director

Approval of Secretary's Minutes

The Board reviewed the minutes for the August Board Meetings. Patsy Cowser made a motion to approve the minutes with minor corrections. Jen Heintzman seconded the motion. All ayes. Motion carried.

Public Acknowledgment

Treasurer's Report

Natalie Albers provided the financial reports for August 2024. All transactions from the checking account, petty cash, outdoor education, checking and regular savings account were reviewed. Most of the expenses paid from the checking account were for utilities and the purchase of new library materials. Jen Heintzman made a motion to approve the treasurer's report. Patsy Cowser seconded the motion. All ayes. Motion carried. A full copy of this report is attached to the official copy of these minutes.

Director's Report

Director's Reports August 2024 was reviewed by the board. Program statistics, fees collected and checkout numbers by platform were provided to board members. Solar output can now be viewed with a link on the WPLM home page. WPLM has switched from Ancestry.com to MyHeritage for genealogy research, which will allow patrons to conduct genealogy research from home.

Committee Reports

Finance Committee

The Finance Committee met Tuesday, September 3rd, to discuss the Levy Budget.

Collection Committee

Friends of the Library

Unfinished Business

New Databases

New and upcoming databases are listed on the website under the coming soon tab.

Director's Evaluation

The Director's Evaluation has been delayed until October.

New Business

Regular October meeting Tuesday, October 15

The regular October board meeting will be moved from Tuesday, October 8 to Tuesday, October 15 at 6:00 P.M.

2025 Levy Budget

The Finance Committee presented the 2025 Levy Budget. Patsy Cowsert made a motion to approve the Levy Budget for 2025. Alice Lasswell seconded the motion. All ayes. Motion carried.

Trustee Elections

Kim Knox, Alice Lasswell, and Jen Heintzman will be up for reelection at the next election.

Other Business

None

Adjournment

Jen Heintzman made a motion to adjourn at 6:50 P.M.; seconded by Patsy Cowsert. All ayes. Motion carried.

Respectfully submitted,
Kaylee Mitts

Secretary, Williamsville Public Library and Museum Board of Trustees