

WILLIAMSVILLE PUBLIC LIBRARY AND MUSEUM
Board of Trustees' Regular Board Meeting
Tuesday, August 13, 2024
6:00 P.M. at the Williamsville Public Library and Museum

Minutes

Roll Call

With a quorum present, the regular meeting of the Williamsville Public Library and Museum Board of Trustees, held on Tuesday, August 13, was called to order by Kim Knox, President of the Board of Trustees, at 6:02 P.M.

Members Present:

Kim Knox, president; Judy Krell, vice president; Ryan Roberts, treasurer; Alice Lasswell, trustee; Jen Heintzman, trustee; Kaylee Mitts, secretary

Absent:

Patsy Cowsert, trustee

Employees Present:

Natalie Albers, Director

Approval of Secretary's Minutes

The Board reviewed the minutes for the June Board Meeting. There was no meeting in July. Alice Lasswell made a motion to approve the minutes with minor corrections. Judy Krell seconded the motion. All ayes. Motion carried.

Public Acknowledgment

None

Treasurer's Report

Natalie Albers provided the financial reports for June and July 2024. All transactions from the checking account, petty cash, outdoor education, checking and regular savings account were reviewed. Most of the expenses paid from the checking account were for utilities and the purchase of new library materials. Ryan Roberts made a motion to approve the treasurer's report. Jen Heintzman seconded the motion. All ayes. Motion carried. A full copy of this report is attached to the official copy of these minutes.

Director's Report

Director's Reports for June and July 2024 was reviewed by the board. Program statistics, fees collected and checkout numbers by platform were provided to board members. WPLM received a \$30,000 check for EBSCO Solar Grant in July. Director Natalie Albers attended a 3-day training for directors in late July. The majority of this cost was paid for by a grant from Illinois State Library.

Committee Reports

Finance Committee

Finance Committee will be meeting on Tuesday, September 3, at 5:30pm to discuss the levy budget.

Collection Committee

Friends of the Library

The Friends of the Library reimbursed WPLM for 21 non-resident cards through a grant from Williams Township to the Friends of WPLM.

Unfinished Business

Solar Panels for WPLM

WPLM received a \$30,000 check for EBSCO Solar Grant in July. The federal and state incentives are expected to total over \$44,000. The grant and incentives will cover most of the system's \$76,000 price tag. Installation of the 60 American-made solar panels began on Monday, July 22, and it was completed on August 7.

Williamsville Community Foundation

Autumn on the Boulevard is coming up, September 7th and 8th. WPLM Board members are asked to volunteer to man the information tent.

New Business

Change Museum Research Databases

Natalie is looking into various research databases. One of the options would potentially replace Ancestry and save money. In addition, the Newsbank database may be dropped in favor of the databases being provided by the Illinois State Library at not cost to local libraries.

Director's Evaluation

WPLM Board members will receive Director's Evaluation paperwork at the September board meeting. There will be a special meeting before the October meeting to discuss the results.

Other Business

October Board Meeting

The October Board meeting will be moved to October 15th at 6:00pm to accommodate Natalie being at Illinois Library Association Conference during the previously scheduled meeting.

Adjournment

Ryan Roberts made a motion to adjourn at 6:43 P.M.; Alice Lasswell seconded by. All ayes. Motion carried.

Respectfully submitted,
Kaylee Mitts
Secretary, Williamsville Public Library and Museum Board of Trustees